

**WORK AUTHORIZATION #09-A1
NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS**

AMENDED TO ADD ADDITIONAL SERVICES, TIME AND COSTS

Consultant:	EltonAlan, Inc.
Contract Number:	CM2499
Contact Name:	Michael Holcomb, PE
Contact Number:	904.900.7620
Email:	mike@eltonalan.com

CURRENT WORK AUTHORIZATION			
Project Short Title: Holly Point Boat Ramp Engineering Design			
		CONTRACT OVERVIEW	
Date Submitted	11-17-22	Total of Previous Authorizations	\$740,808.73
Amount	\$67,854.80	This Work Authorization	\$67,854.80
Scheduled Completion	January 7, 2025	Current Contract Total	\$808,663.53

This Work Authorization is to the AGREEMENT between Nassau County and EltonAlan, Inc. (“Vendor”) for Engineering designs needed for Holly Point Boat Ramp, dated January 8, 2018. The services to be provided under this Work Authorization are as follows:

ARTICLE 1. Services Described as:

Vendor shall provide Engineering Design Plans for Holly Point Boat Ramp in accordance with the Estimate of Work Effort and Fee, copies of which are attached hereto as Exhibit “A & B”.

ARTICLE 2. Time Schedule

Vendor anticipates their earliest starting date to be 2 weeks from receipt of execution of this Work Authorization with an estimated completion date of January 7, 2025.

ARTICLE 3. Budget

Vendor will perform the services outlined herein for the lump sum amount of \$67,854.80. Vendor’s fee amounts are detailed further in Exhibits “A & B”. Vendor will be using rates previously established under Contract CM2499.

ARTICLE 4. Other Provisions

The Services covered by this Work Authorization will be performed in accordance with the provisions set forth in the AGREEMENT referenced above and any of its attachments

or schedules. Additional terms or contract provisions whether submitted purposely or inadvertently, shall have no force or effect. This Work Authorization will become a part of the referenced AGREEMENT when executed by both parties.

Any Work Authorization entered into prior to expiration or termination set forth in the AGREEMENT shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof.

In presenting this Work Authorization, Vendor agrees that:

Unless detailed herein, all drawings, data, electronic files and other information required for this Work Authorization has been accepted by Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work assignment. Any additional information, including detailed scope of services are attached.

AGREED TO BY:


BY: Michael Holcomb
Print Name: Michael Holcomb
Title: CEO
Date: 8/2/2024

RECOMMENDED AND APPROVED BY NASSAU COUNTY:

Department Head/Managing Agent: Doug Podiak 8/2/2024

Procurement: Janice Helms 8/12/2024

Office of Management & Budget: Chris Lacambra 8/2/2024

County Manager:  8/13/2024
Taco E. Pope, AICP

Ex-Officio Clerk: N/A
John A. Crawford

County Attorney: Denise C. May, Esq., BLS 8/13/2024 DJ
Denise C. May 8/13/2024

ACCOUNT NO.: 01075572 -563701- C0102

Scope of Services

Contract CM2499

WA 09 Change Order

03-25-2024

The work proposed within this change order for WA 09 includes:

- Redesign and regrading of entire site in order to avoid wetlands and raise the pond top of bank to increase volume and eliminate the side bank filtration per revised direction/comments from FDEP.
- Redesign outfall to ensure adequate separation uphill from the mean high water line per FDEP comments.
- In addition, the previously specified stabilization underneath the 25' grass parking will be eliminated in order to meet DEP's interpretation of a "natural vegetative buffer".
- Develop new permit application/calculation package to support the revised design and resubmit to DEP.

Exhibit B



Design Quote

Consulting Engineers | General Contractors

Project: Holly Point Boat Ramp Engineering Design
PO #

03/25/2024

Client: Nassau County Board of County Commissioners
Attn. David Hearn
Nassau County Facilities/Parks
45195 Musselwhite Rd
Callahan FL 32011
dhearn@nassaucountyfl.com

Original PO Amount:	\$ 49,104.80
Additional Services Quote	\$ 18,750.00
Revised PO Amount	\$ 67,854.80

SERVICES	TOTAL QUOTE AMOUNT
TASK 1 - Data Collection Services	\$ -
TASK 2- Concept Development	\$ -
TASK 3 Final Design Analysis and Plan Development	\$ 16,250.00
TASK 4 - PERMITTING	\$ 2,500.00

For Questions related to this Quote, please contact:
Mike Holcomb @ 904.891.0360 or email mike@eltonalan.com

Exhibit A

Attachment A
SCOPE OF SERVICES
ENGINEERING SERVICES
Holly Point Boat Ramp Improvements
NASSAU COUNTY, FLORIDA

October 27, 2022

PROJECT DESCRIPTION

The intent of this project to reconstruct the existing Holly Point Boat Ramp in order to provide more parking for vehicles and trailers and improve the efficiency of the loading and unloading of boats at the ramp. Area lighting will also be provided in the proposed improvements. All improvements will be limited to upland areas. No improvements for the ramp, bulkhead or docks are included herein.

The scope of services includes:

1. Data Collection
2. Concept Development
3. Final Design and Plan Development
4. Permitting

Professional Services to be Provided– The Consultant shall provide the following services:

Task 1 - Data Collection

- a. Geotechnical Engineering – Collect field samples, perform laboratory testing and provide a detailed Geotechnical report as follows:
 1. Collect Auger Borings to 6' depth at 6 locations. Encountered ground water levels and unsuitable materials will be noted with each sample.
 2. Perform two DRI tests to determine vertical infiltration rates of groundwater.
 3. Perform pavement cores at 6 locations to determine the structure of the existing asphalt pavement section
 4. Soil samples for laboratory soil testing will be obtained on a frequency of three samples per stratum per mile. Soil samples for pipe corrosion testing will be also be obtained at each culvert crossing.

5. Sufficient testing will be performed on soils recovered from the borings for classification purposes using the AASHTO and the Unified Soil Classification System for organic content, moisture content, waterberg limits, percent fines, corrosion susceptibility, structural characteristics, LBR and estimated seasonal high groundwater elevations.
 6. A geotechnical engineer, registered in the State of Florida, will direct the geotechnical exploration and provide engineering analysis and evaluation of the site and subsurface conditions with respect to the planned construction and imposed loading conditions. The results (including past and proposed as applicable) of the exploration and engineering study will be presented in a report containing the following:
 - a. Soil Data Sheets
 - b. Laboratory Test Results
 - c. Design LBR Results
 - d. Estimated Seasonal High Groundwater Levels
 - e. Recommendations concerning the suitability of the subsurface soils for support of the planned roadway.
 - f. Recommendations concerning the suitability of the subsurface soils for support of the planned culverts.
 - g. Recommendations for the required site preparation and earthwork construction
- b. Survey – The consultant shall provide survey services within the projects limits as follows:
- a. Establish Horizontal and Vertical Control (state Plane Coordinates)
 - b. Sufficient property ties to relate to the Topography Survey
 - c. Establish project Benchmarks and Reference Points
 - d. Locate existing section lines and property ties
 - e. Topo/DTM of approximately 2.5 Acre property
 - f. Survey geotechnical boring locations
 - g. Survey wetland jurisdictional lines
 - h. Provide survey data by electronic files (Microstation)

Task 2 – Concept Development - The Consultant will develop two distinct concepts (based on Google Earth Aerial Mapping background) that include differing parking layouts as well as several different pavement sections. Cost estimates will also be provided with each concept to help the client evaluate the desired option to move forward to final design. The goal of this task is to develop the most functional design concept that is within the County's construction budget. Also included in this task will be coordination and meetings with permitting agencies to determine their impact on the project.

Task 3 – Final Design Analyses and Plan Development– The consultant shall provide a design analysis report containing the following;

- a. Final Design Analysis – Based on the concept chose by the Client, the Consultant will develop a final site layout based on the design survey. Final design will be provided for the optimal pavement section, necessary stormwater improvements and proposed area lighting.
- b. Plan Development - The Consultant will prepare construction plan sheets, notes and details for a complete set of construction documents to convey the intent and scope of the project for the purposes of construction as follows:
 - Key Sheet
 - Existing Site Conditions Sheet (incl. drainage flow lines)
 - Demolition / SWPPP Plan
 - Proposed Drainage Map
 - Geometric and Utility Plan
 - Grading and Drainage Plan
 - Drainage Detail Sheet
 - Signing / Pavement Marking Plan
 - Landscape Plan
 - Landscape Detail Sheet
 - Lighting Plan
 - Lighting Detail Sheet
 - Soil survey Sheet
- c. Cost and Contract Time Estimate – Consultant will provide and Engineer's Estimate of probable construction cost and time for the completion of the proposed improvements.

Task 4 – Permitting – The Consultant will secure the necessary permits from the jurisdictional environmental agencies as well as necessary approvals from the Nassau County Development Services.

Project Schedule -The Consultant shall provide the services included herein within a total of 20 weeks from NTP in accordance with the following milestones:

- 1) Design Concept Layouts – 2 weeks from NTP
- 2) Survey and Geotechnical Report – 6 weeks from from NTP
- 3) Final Construction Plans - 10 weeks from from Concept approval
- 4) County Approvals – 4 weeks from approval of final plans
- 5) Environmental Permits – 8 weeks from approval of final plans

Exhibit B



Consulting Engineers - General Contractors

Design Quote

10/17/2022

Project: Holly Point Boat Ramp Engineering Design

Client: Nassau County Board of County Commissioners
Attn. Jeffery Little
Nassau County Facilities/Parks
45195 Musselwhite Rd
Callahan FL 32011
jlittle@nassaucountyfl.com

Quote Amount:

\$ 49,104.80

SERVICES	TOTAL QUOTE AMOUNT
TASK 1 - Data Collection Services	\$ 15,890.00
TASK 2- Concept Development	\$ 4,328.33
TASK 3 Final Design Analysis and Plan Development	\$ 23,490.85
TASK 4 - PERMITTING	\$ 5,395.62

For Questions related to this Quote, please contact:
Mike Holcomb @ 904.891.0360 or email mike@eltonalan.com

ELTONALAN ESTIMATE OF WORK EFFORT AND FEE

Hourly Fixed Fee Rate Estimating Details

Tasks	SUN Hour Totals		Six Hour Distribution						Cost Totals	Comments				
	Raw Hour Rates		Project Manager / Br. Engineer		Sr. Designer		CADD Tech / Admin							
	Allocated FDOT CH Rate	Profit Rate	\$85.00	\$114.38	\$40.70	\$71.63	\$18.00	\$31.88						
Loaded Labor Rate			\$117.81	\$117.36	\$112.51	\$122.88	\$43.12	\$54.87						
	Qty.	Unit	Hours per Unit	Total Hours	Hours	Cost	Hours	Cost	Hours	Cost				
TASK 1 - Data Collection Services														
Survey Base Task											\$ 10,190.00			
Geotechnical											\$ 3,600.00			
Environmental - Wetland Delineation and Protected Species Assessment											\$ 1,900.00			
Data Collection Subtotal											\$ 15,690.00			
TASK 2 - Concept Development														
Field Review / Site Visit	visits x	4	Hrs =	4	Staff Hours	1	\$ 197.36	3	\$ 370.74	0	\$ -	\$ 568.10	Hour Trips (incl travel) x two people	
Conceptual Site Layouts (2)	Layouts x	8	Hrs =	16	Staff Hours	3	\$ 592.08	12	\$ 1,482.96	1	\$ 54.87	\$ 2,129.71		
Meetings With Client to Discuss Concepts	Meeting(s) x	2	Hrs =	2	Staff Hours	0	\$ -	2	\$ 247.16	0	\$ -	\$ 247.16		
Preliminary Permit Meetings	Meeting(s) x	1	Hrs =	2	Staff Hours	0	\$ -	2	\$ 247.16	0	\$ -	\$ 247.16	Hour Meetings With SJRWAD and Nassau County Development Services	
Conceptual Cost Estimates (2)	Estimates x	4	Hrs =	8	Staff Hours	2	\$ 394.72	6	\$ 741.48	0	\$ -	\$ 1,136.20	One estimate for each concept	
Concept Development Subtotal				32	Staff Hours							\$ 4,328.33		
TASK 3 Final Design Analysis and Plan Development														
DESIGN ANALYSIS	Field Review / Site Visit	visits x	2	Hrs =	2	Staff Hours	0	\$ -	2	\$ 247.16	0	\$ -	\$ 247.16	Hour Trips (incl travel) x two people
	Final Site Layout	Layouts x	32	Hrs =	32	Staff Hours	5	\$ 986.80	24	\$ 2,965.92	3	\$ 164.01	\$ 4,116.73	
	Stormwater Design	designs x	24	Hrs =	24	Staff Hours	4	\$ 789.44	18	\$ 2,224.44	2	\$ 109.34	\$ 3,123.22	
	Pavement Design	designs x	6	Hrs =	6	Staff Hours	1	\$ 197.36	5	\$ 617.90	0	\$ -	\$ 815.26	
	Lighting Design	designs x	24	Hrs =	24	Staff Hours	4	\$ 789.44	18	\$ 2,224.44	2	\$ 109.34	\$ 3,123.22	
Plan Development	Key Sheet	sheets x	2	Hrs =	2	Staff Hours	0	\$ -	2	\$ 247.16	0	\$ -	\$ 247.16	
	Existing Site Conditions (incl. Drainage Flow Lines) Sheet	sheets x	4	Hrs =	4	Staff Hours	1	\$ 197.36	3	\$ 370.74	0	\$ -	\$ 568.10	
	Development / SWPPP Plan	sheets x	4	Hrs =	4	Staff Hours	1	\$ 197.36	3	\$ 370.74	0	\$ -	\$ 568.10	
	Proposed Drainage Map	sheets x	8	Hrs =	8	Staff Hours	2	\$ 394.72	6	\$ 741.48	0	\$ -	\$ 1,136.20	
	Geometric and Utility Plan	sheets x	8	Hrs =	8	Staff Hours	2	\$ 394.72	6	\$ 741.48	0	\$ -	\$ 1,136.20	
	Grading and Drainage Plan	sheets x	12	Hrs =	12	Staff Hours	2	\$ 394.72	9	\$ 1,112.22	1	\$ 54.87	\$ 1,561.61	
	Drainage Detail Sheet	sheets x	6	Hrs =	6	Staff Hours	1	\$ 197.36	5	\$ 617.90	0	\$ -	\$ 815.26	
	Signing / Pmnt. Marking Plan	sheets x	8	Hrs =	8	Staff Hours	2	\$ 394.72	6	\$ 741.48	0	\$ -	\$ 1,136.20	
	Landscaping Plan	sheets x	8	Hrs =	8	Staff Hours	2	\$ 394.72	6	\$ 741.48	0	\$ -	\$ 1,136.20	
	Lighting Plan	sheets x	8	Hrs =	8	Staff Hours	2	\$ 394.72	6	\$ 741.48	0	\$ -	\$ 1,136.20	

ELTONALAN ESTIMATE OF WORK EFFORT AND FEE

How Point East Rinn Engineering Design

Tasks	Staff Hour Totals						Staffhour Distribution						Cost Totals	Comments
	Raw Hourly Rates						Project Manager / Sr. Engineer		Sr. Designer		CADD Tech / Admin			
	Allowed FOOT OH Rate 175.99%						\$65.00		\$40.70		\$18.00			
Loaded Labor Rates						\$114.20		\$71.03		\$31.89		Cost		
Profit Rate 10.00%						\$127.26		\$77.24		\$42.97				
						Hours	Cost	Hours	Cost	Hours	Cost	Cost		
Lighting Detail Sheet	1	Sheet x	6	Hrs =	6	Staff Hours	1	\$ 197.36	5	\$ 617.90	0	\$ -	\$ 815.26	
Soil Survey Sheet	1	Sheet x	2	Hrs =	2	Staff Hours	0	\$ -	2	\$ 247.16	0	\$ -	\$ 247.16	
Quantity, Cost & Contract Time Estimate		each x	12	Hrs =	12	Staff Hours	2	\$ 394.72	9	\$ 1,112.22	1	\$ 54.67	\$ 1,561.61	
Final Design Analysis and Plan Development Total						176	Staff Hours					\$ 23,400.85		
TASK 4 - PERMITTING														
SRWMD Permitting	1	each x	16	Hrs =	16	Staff Hours	3	\$ 592.08	12	\$ 1,482.96	1	\$ 54.67	\$ 2,129.71	
FDEP / USACOE Permitting	1	each x	8	Hrs =	8	Staff Hours	2	\$ 394.72	6	\$ 741.48	0	\$ -	\$ 1,136.20	
Nassau County Development Services Permitting	1	each x	16	Hrs =	16	Staff Hours	3	\$ 592.08	12	\$ 1,482.96	1	\$ 54.67	\$ 2,129.71	
Permitting Total						40	Staff Hours					\$ 5,395.62		
TOTAL CONTRACT AMOUNT (Tasks 1-8 above)												\$ 49,104.80	Total Contract Amount	

Certificate Of Completion

Envelope Id: 50BF469848934B4CB51587FC7DD35B71 Status: Completed
Subject: Complete with DocuSign: CM2499-WA09.docx, Scope of Services_WA 09 - CO 1.pdf, Holly Point Boat ...
Source Envelope:
Document Pages: 11 Signatures: 6 Envelope Originator:
Certificate Pages: 6 Initials: 1 Amanda Johnson
AutoNav: Enabled ajjohnson@nassaucountyfl.com
Envelopeld Stamping: Enabled IP Address: 50.238.237.26
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original Holder: Amanda Johnson Location: DocuSign
8/2/2024 3:38:07 PM ajjohnson@nassaucountyfl.com

Signer Events

Signature	Timestamp
Michael Holcomb mike@eltonalan.com CEO Security Level: Email, Account Authentication (None) Signature Adoption: Pre-selected Style Using IP Address: 99.69.215.101	Sent: 8/2/2024 3:53:06 PM Viewed: 8/2/2024 4:03:00 PM Signed: 8/2/2024 4:03:59 PM

Electronic Record and Signature Disclosure:
Accepted: 8/2/2024 4:03:00 PM
ID: fa3c06c1-4753-425e-92f5-3d06a19815d5

Doug Podiak dpodiak@nassaucountyfl.com Facilities Director Nassau County BOCC Security Level: Email, Account Authentication (None) Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 8/2/2024 4:04:01 PM Viewed: 8/2/2024 4:06:03 PM Signed: 8/2/2024 4:10:32 PM
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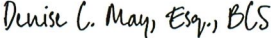

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None) Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 8/2/2024 4:10:34 PM Viewed: 8/2/2024 4:16:09 PM Signed: 8/2/2024 4:18:21 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None) Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 8/2/2024 4:18:22 PM Viewed: 8/7/2024 12:54:13 AM Signed: 8/12/2024 10:43:31 AM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)		Sent: 8/12/2024 10:43:34 AM Viewed: 8/13/2024 9:19:19 AM Signed: 8/13/2024 9:21:05 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/13/2024 9:21:08 AM Viewed: 8/13/2024 9:34:11 AM Signed: 8/13/2024 9:34:36 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 8/13/2024 9:34:39 AM Viewed: 8/13/2024 9:41:55 AM Signed: 8/13/2024 9:42:01 AM
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
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Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	8/13/2024 9:41:55 AM
Signing Complete	Security Checked	8/13/2024 9:42:01 AM
Completed	Security Checked	8/13/2024 9:42:06 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.